

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.OP3/462(11)/2004-MED.

Office of the VC & MD,
Mushirabad, Hyderabad.

Date: 18.12.2004

CIRCULAR NO. 20/2004-MED DT.18.12.04

SUB :- COST CONTROL ITEMS-Review of cost control items-Revision of norms to cost control items
-Reg.

REF:- 1. Circular no. 18/82-MED Dt.26.07.1982.
2. Circular no. 10/87-MED Dt.15.04.1987.
3. Circular no.10/99-MED Dt.04.05.1999.

Vide circular at reference 3rd cited, the norms for cost control items in District Depots were communicated separately for Leyland vehicles and Tata vehicles. In the recent past number of modifications have been carried out on the vehicles by the vehicle manufacturers which have resulted in improved life of components. There has been overall improvement in operating condition due to better roads The maintenance practices at Depots have also improved in the recent past,

Further, in case of certain items like Fan belts, the number of fan belts per bus has been increased on Tata vehicles due to provision of belt drive for power steering. There is a need to ensure safety of operation by prompt & regular change of tie rod repair kit after every one lakh KMs. This has necessitated a revision in the existing norms.

The existing norms for the cost control items were discussed during the meeting of all Dy.CMEs and based on the feed back received from the Dy.CMEs the existing norms are being revised.

The revised norms for the cost control items for District Depots per one lakh KMs of operation are fixed and enclosed at Annexure-A.

The Depot Managers shall work out the standard consumption per month based on the volume of the operation. Every month they have to review the actual consumption with standard consumption and record the variance. The detail reasons for excess consumption against standard consumption viz . quality of material, neglected maintenance, operating conditions etc., will have to be analysed and appropriate action be initiated If the reasons for excess consumption are due to poor quality of material the brand name and source of supply should be informed to the Dy.CME concerned with a copy to Zonal Controller of Stores and CME(O). If it is due to poor maintenance suitable action should be initiated on the concerned to improve the effectiveness of the maintenance.

The DVMs, Dy.CMEs and RMs should review the consumption of these items vis-à-vis norms every month and necessary corrective action should be taken to control consumption with in norms.

A copy of the Depot wise consumption of cost control items compared to the norms & consolidated for the Region should be sent to ED(E) every month with remarks for excess consumption, by 10th of the month by the Regional Manager.

ED(Zones) are advised to review these items during their periodical meetings conducted with the DMs.DVMs & RMs.



VICE CHAIRMAN & MANAGING DIRECTOR

ANNEXURE-A

LEYLAND AREA				TATA AREA			
S. NO	ITEM DESCRIPTION	EXIST-ING NORM	PROPOSED NORM	S. No.	ITEM DESCRIPTION	EXIST-ING NORM	PROPOSED
1	Batteries	0.70	0.70	1	Batteries	0.60	0.60
2	Front Brake Liners	0.60	0.60	2	Front Brake Liners	0.35	0.60
3	Rear Brake Liners	0.75	0.75	3	Rear Brake Liners	0.45	0.75
4	Rear Hub Bearings	0.60	0.35	4	Rear Hub Bearings	0.85	0.50
5	Front Hub Bearings	0.35	0.35	5	Front Hub Bearings	1.00	0.60
6	Clutch Disc	0.75	1.00	6	Clutch Disc	1.00	1.00
7	Spring Bracket-F	0.80	0.80	7	Spring Bracket - F	0.70	0.70
8	Spring Bracket-R	0.75	0.75	8	Spring Bracket - R	0.40	0.40
9	Shackle Link	1.20	1.20	9	Shackle Link - F	0.80	0.80
10	U.J.Crosses	0.70	0.50	10	Shackle Link - R	0.70	0.70
11	Head Light Bulbs	5.00	6.50	11	U.J.Crosses	0.70	0.50
12	Valve door Gasket	2.40	2.00	12	Head Light Bulbs	7.50	8.50
13	Tie rod repair Kit	0.30	1.00	13	Valve door Gasket	1.50	1.50
14	Shackle Pin	6.00	6.00	14	Tie rod repair Kit	0.40	1.00
15	Fanbelt	1.00	1.00	15	Shackle Pin - F	3.50	3.50
16	King pin	0.45	0.60	16	Shackle Pin - R	2.50	2.50
17	King Pin bushes	0.55	0.70	17	Fanbelt	0.50	1.50
				18	King pin	0.45	0.45
				19	King Pin bushes	0.60	0.60